



Seneca Foods Foundation FUNDING REQUEST GUIDELINES

The Seneca Foods Foundation is a not-for-profit corporation that was established on December 28, 1988, in the state of New York. The Foundation reviews requests for monetary funding and product donations.

OUR FOCUS

Our Foundation focuses primarily on supporting the communities in which we operate and supporting causes of significance to our employees and other constituents of Seneca Foods Corporation.

OUR SCOPE

Priority consideration for funding is given to organizations and programs:

- with Seneca employee or retiree connections;
- that are geographically located within or have close proximity to a community where Seneca operates a facility or has substantial presence;
- that support activities and efforts that align with Seneca's mission and vision.

Requests that do not fall into the Scope may also be considered pending current funding budgets, eligibility, and funding category relevance.

FUNDING CATEGORIES

- Academics
- Memorial/Bereavement
- Health/Wellness
- Agriculture
- Community
- Youth Sports

TO QUALIFY FOR FUNDING

In order to qualify for funding, the entity must be a not-for-profit corporation, foundation, agency, organization, institution, fund, trust or community chest that has been established, organized and is operating exclusively for charitable, scientific, literary, cultural, or educational purposes as specified in Section 501(c) (3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), or by otherwise engaging in activities or making expenditures in furtherance of such purposes. New tax laws require all entities who are applying for funding to provide their Tax ID number in addition to their 501(c) ID number.

RESTRICTIONS

In general, it is the policy of the Foundation **not** to fund the following:

- Organizations that are not tax-exempt under paragraph 501(c) (3) of the U.S. Internal Revenue Service Code;
- Programs of religious denominations or sects except when they provide needed services to the community at large;
- Direct grants to individuals, including requests for travel and related expenses, education, medical, political campaign, public office, etc.
- Propaganda or lobbying efforts to influence legislation

Please note, as a general rule, the Foundation only considers one request per organization annually.

SOURCES

- The Foundation application can be found on Seneca's website (www.senecafoods.com) and internal intranet
- Completed applications can be mailed via USPS or emailed to foundation@senecafoods.com
- Inquiries can be emailed to foundation@senecafoods.com
- Seneca Foods locations are as follows:

Idaho	- Nampa, Payette
Illinois	- Princeville
Michigan	- Hart, Traverse City
Minnesota	- Blue Earth, Glencoe, Montgomery, Rochester
New York	- Fairport, Geneva, Leicester
Oregon	- Dayton
Washington	- Dayton, Yakima
Wisconsin	- Berlin, Baraboo, Cambria, Clyman, Cumberland, Gillett, Mayville, Oakfield, Ripon, Janesville



Seneca Foods Foundation FUNDING REQUEST APPLICATION

Date of Request: _____ Date Funds Are Required: _____ Requested Monetary Funding Amount \$ _____

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Telephone Number: _____

CHECK APPLICABLE FUNDING CATEGORY: ☐ Academic ☐ Community ☐ Memorial/Bereavement
☐ Agricultural ☐ Health/Wellness ☐ Youth Sports

Do you have an association with a Seneca Foods employee? ☐ Yes ☐ No

If YES, provide their name and Seneca location _____

Is the recipient organization tax exempt under Section 501(c) of the Internal Revenue Code? ☐ Yes ☐ No

If YES, provide your 501(c) ID # _____ **AND** your Tax ID # _____ (both required)

ORGANIZATION BACKGROUND: Briefly state the mission of your organization. _____

PROGRAM INFORMATION: Describe the program for which funding is being requested and the specific service it provides. How does this program support any of the funding categories? _____

PROGRAM EVALUATION: Provide related data that supports the following questions:

What are the specific goals and objectives of this program? _____

What specific information can you share to describe the challenges and/or successes of the program? _____

REQUESTOR'S NAME (print): _____

REQUESTOR'S SIGNATURE: _____

**Completed Application
should be sent to:**

SENECA FOODS FOUNDATION
350 WILLOWBROOK OFFICE PARK
FAIRPORT, NEW YORK 14450
foundation@senecafoods.com
www.senecafoods.com